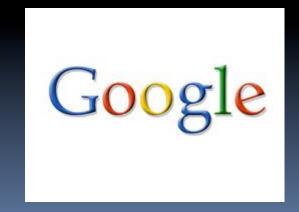
- How would you answer the following interview questions?
  - 1. How many people are using Facebook in San Francisco at 2:30 p.m. on a Friday? Google; for a Vendor Relations Manager position



- How would you answer the following interview questions?
  - 2. How would you get an elephant into a refrigerator? Horizon Group Properties; for an Office Assistant position



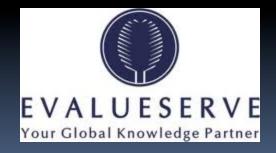
- How would you answer the following interview questions?
  - 3. What do you think of garden gnomes? Trader Joes; for team member position



- How would you answer the following interview questions?
  - 4. Room, desk, or chair which do you clean first?
     Pinkberry; for a shift leader position



- How would you answer the following interview questions?
  - 5. Name five uses for a stapler, without the staples? EvaluServe (Communication Consultants); for a Business Analyst position



- How would you answer the following interview questions?
  - 6. Does life fascinate you? Ernst & Young; for a Tax Analyst position



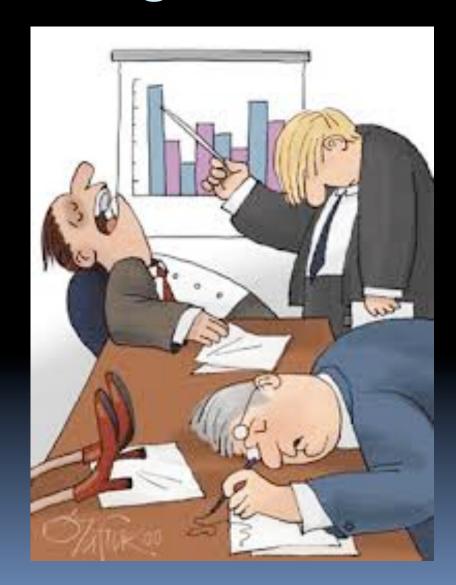
 Impromptu Speaking is the ability to quickly organize your thoughts and present them in a clear and convincing manner.

It is done with limited preparation.

It is the type of speaking we do most often.

• What are some situations where you might use impromptu speaking?

# Meetings

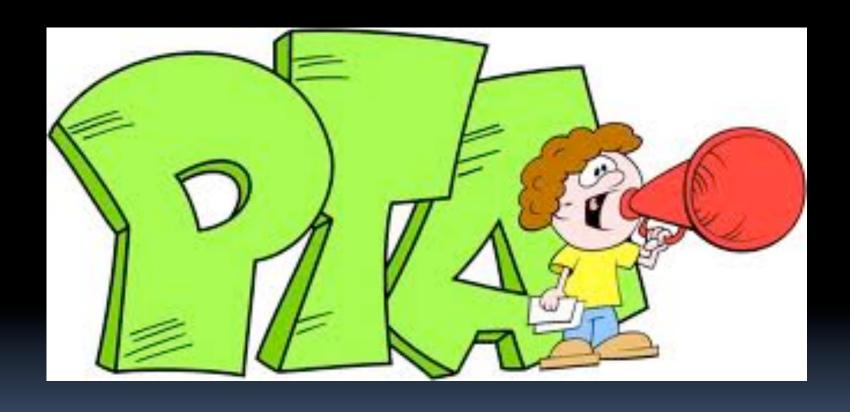


## Relationships

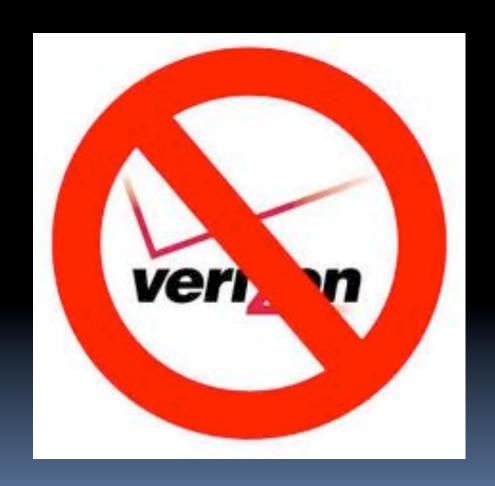




# Community Events



## Customer Service



## Toast





## Job Interview



## Speed Dating



## Miss America

http://www.youtube.com/watch?v=lj3iNxZ8Dww



• Mark Twain was once asked about the secret to giving a good impromptu speech. His response was that it took him "at least three weeks to prepare for a good one."

Experience & Practice

# How to Prepare an Impromptu Speech

"If you are walking down the right path, and you are willing to keep walking, eventually, you will make progress."

- Step 1: Interpret what the quotation means
- Step 2: Take a position (agree/ disagree)
  - Even when obstacles stand in your way, keep moving toward your goals
- Step 3: Support your position with examples
  - History
  - Politics
  - Literature
  - Sports
  - Movies
  - Music
  - Pop Culture
  - Current Events
- Step 4: Introduction

# How to Organize an Impromptu Speech

### Introduction

- I. Attention Getter (Usually a Story or Example)
- II. Read Quotation
  - State your interpretation
    - What does it mean (agree or disagree)
- III. Preview
  - Give a signposting statement of your three examples
- IV. Transitional Sentence

### Body

#### I. Example One

- Example (Books, Movies, Politics, Current Events, History, Theories, Pop Culture, Sports)
- Transitional sentence

#### II. Example Two

- Example (Books, Movies, Politics, Current Events, History, Theories, Pop Culture, Sports)
- Transitional sentence

### III. Example Three

 Example (Books, Movies, Politics, Current Events, History, Theories, Pop Culture, Sports)

### Conclusion

- I. Review
  - Recap the three examples you discussed in support of your position
  - Recap the meaning of the quotation
- II. Give speech a sense of finality
  - Return to Attention Getter

 Quotation "If you are walking down the right path, and you are willing to keep walking, eventually, you will make progress."

http://www.youtube.com/watch?v=zrF87Zo3foQ&feature=relmfu

### Impromptu Speaking Practice

Quotation: "Just Do it"

- Attention Getter: Leaning to ride a bike without training wheels
- Topic (Read Quotation)
  - Read Quotation "Just Do It"
  - State your interpretation (agree or disagree)
  - State why you have taken this position
    - To be successful one must fully commit to their goals.
- Preview
  - Outline the reasons you will be discussing
    - Learning from the failures of the past
    - Push through obstacles that get in the way
    - Set a vision for success

### Body

Defend your interpretation by offering REASONS why your interpretation is valid and then use examples to illustrate those reasons.

- I. Reason: Learning from the failures of the past
  - Example (Books, Movies, Politics, Current Events, History, Theories, Pop Culture, Sports)
- II. Reason: Push through obstacles that get in the way
  - Example (Books, Movies, Politics, Current Events, History, Theories, Pop Culture, Sports)
- III. Reason: Set a vision for success
  - Example (Books, Movies, Politics, Current Events, History, Theories, Pop Culture, Sports)

### Conclusion

- Review
  - Recap the three reasons you discussed in support of your position
    - To be successful one must fully commit to their goals and "Just Do It" by learning from the past, pushing through obstacles and setting a vision for success.
- Return back to the Attention Getter
  - Finish story of riding a bike without training wheels

## Impromptu Speaking Note Card

- Attention Getter
- Topic (Read Quotation)
- Definition
- Position
- Preview
- Reason
- Example
- Reason
- Example
- Reason
- Example
- Review
- Return to Attention Getter

### Example

Quotation:

"The very essence of leadership is that you have to have vision."

Theodore Hesburgh

http://www.youtube.com/watch?
v=iOpy11EBsSU&feature=related

### Impromptu Speaking Note Card

- Attention Getter: Optometrist
- Topic (Read Quotation) "The very essence of leadership is that you have to have vision."
- Definition: Success lies in experience
- Position: Leaders need to find an experience and therefore find a vision
- Preview: Be Creative, Be Honest, Be Caring
- Reason: Be Creative
- Example: Teddy Roosevelt used creativity to become a war hero
- Reason: Be Honest
- Example: Frank lloyd Wright was honest to the art of architectural design.
- Reason: Be Caring
- Example: Story of Animal Farm, caring animal was the one with true success
- Review: Leaders find experience and therefore find a vision through creativity, honesty, and caring.
- Return to Attention Getter: Optometrist